

April 18, 2022

A regular meeting of the City of Humphrey, Nebraska was convened in open and public session on Monday, April 18, 2022, at 7:00 p.m. at the Community Center. Present were Council-members Bode, Reigle, Nolan and Mayor Preister. Absent: Eisenmenger. Notification was given thereof by publication and a copy of that proof of publication was simultaneously given to the Council of this meeting. Mayor Preister called the meeting to order and, at the beginning of the meeting, informed the public of the location in the meeting room of the posted, current copy of the Nebraska Open Meetings Act. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

A motion was made by Reigle and seconded by Nolan to approve the agenda as presented. The motion carried on the following roll call vote: Yeah: Bode, Reigle, Nolan Nay: None. Absent: Eisenmenger.

A motion was made by Nolan and seconded by Bode to approve the minutes as presented from the March meeting. The motion carried on the following roll call vote: Yeah: Bode, Reigle, Nolan Nay: None. Absent: Eisenmenger.

The treasurer's report was presented. Balances are: Pinnacle Bank - \$219,789.10; Madison County Liquid Fund - \$111,327.57; Madison County Capital Improvement Fund - \$623,697.04; Municipal Bond Fund - \$1,062,419.43; General Checking - \$255,423.77; Community Building Fund - \$35,170.24; Pool – Sales Tax Fund - \$46,839.64; Elaine's Addition - \$3979.51; Debt Reduction Fund - \$252,080.60 and Keno Fund - \$43,421.31. A motion was made by Reigle and seconded by Nolan to approve the Treasurer's report as presented. The motion carried on the following roll call vote: Yeah: Bode, Reigle, Nolan Nay: None. Absent: Eisenmenger.

The following claims and payroll were presented. A motion was made by Bode and seconded by Reigle to approve the bills and payroll as presented. The motion carried on the following roll call vote: Yeah: Bode, Reigle, Nolan Nay: None. Absent: Eisenmenger.

General

A&H Building & Supply	ST - blue paint	\$	47.94
Affinity Clean LLC	Cc cleaning	\$	570.00
Auto Value Specialty Sales	Shop & FD supplies	\$	118.30
Bank of the Valley	Monthly transfer	\$	33,395.63
Bank of the Valley	Monthly transfer	\$	33,021.68
Bank of the Valley	Annexed area - Property tax & sales tax	\$	17,937.62
Bank of the Valley	Pool sales tax	\$	7,351.43
Black Hills Energy	FD, Shop, Office	\$	731.40
Blue Cross Blue Shield of Nebraska	Insurance	\$	7,518.59
Bud's Sanitary Service, LLC	garbage collection	\$	4,900.00
Central Valley Ag	ST - fuel	\$	315.70
Clover	Cc - point of sale	\$	16.25
Connecting Point	Shop - printer ink	\$	99.98

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Core & Main	WT - meters	\$	1,448.51
Cornhusker Public Power District	Wells & street lights	\$	863.69
Countryman Associates, P.C.	annual audit for state	\$	15,000.00
Daniel Fullner	legal fees	\$	150.00
District #67	Liquor license fees	\$	600.00
EFTPS	payroll taxes payable	\$	4,150.92
Eakes Office Products	Office supplies	\$	225.25
Humphrey Democrat	publishing	\$	278.44
Humphrey Machine & Welding	skid loader repairs	\$	573.18
Integrity Merchant Solutions	Cc - point of sale	\$	37.47
Jackson Services, Inc.	CC	\$	93.27
Loup Power District	Various departments	\$	3,130.72
Madison National Life	insurance	\$	16.04
Main Street Market	Cc - supplies	\$	102.76
Michele Hastreiter	Library supplies	\$	40.49
Mitchell Equipment	skid loader lease	\$	3,200.00
NMPP	Dues	\$	718.53
NT&T	water lines	\$	152.50
Nebraska Dept of Revenue	payroll taxes payable	\$	881.99
Nebraska Public Health Env. Lab	water testing	\$	16.00
Nebraska UC Fund	Unemployment taxes	\$	72.95
One Call Concepts	line locators	\$	20.08
Petty Cash	postage for water samples	\$	200.00
Platte Valley Communications, Inc.	RU - pagers	\$	15.17
Postmaster	postage	\$	276.00
R-B's Food Shop	PD fuel	\$	294.38
Verizon Wireless	cellphones	\$	227.09
Vyve Broadband	phones	\$	1,184.10
Werner's Hardware & Gifts	Park - chain, mason line	\$	63.97
Payroll		\$	21,659.88
Total:		\$	161,717.90

Capital Improvement Fund - Madison

Aquatic Design Consultants, Inc.	Pool design	\$	231,223.20
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Keno Fund -

Western Sand & Gravel	Sand for ballfield renovation	\$	1,489.68
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Committee reports were given.

7. New business:

1. Discuss ballfield renovation updates – Bode reported the fields have been leveled, rolled, and added sand to amend with the silt. Conditioner will be put on the fields as soon as weather allows.

2. Discuss Concession stand - whether to go out for bids or table until pool color scheme is established. – Bode is looking into getting bids for a mobile concession stand and/or restrooms for other options besides pre-fab ones which bids are around \$250,000.00. Also discussed was running the concession stand out of the pool concession area. No action was taken.

3. Discuss/approve the contract with Advanced Engineering Services for the Water & Sewer Extension to the Pool - \$9000. A motion was made by Reigle and seconded by Bode to approve the contract with Advanced Engineering Services for the water main extension to the pool for \$9,000.00. The motion carried on the following roll call vote: Yeah: Bode, Reigle, Nolan Nay: None. Absent: Eisenmenger.

4. Discuss/approve the bids and start/end dates for the Water Main extension to the pool area. A motion was made by Nolan and seconded by Reigle to approve the bid of Obrist & Company for \$94,698.50 with a start date of July 1, 2022 and end date of 9-1-2022. The motion carried on the following roll call vote: Yeah: Bode, Reigle, Nolan Nay: None. Absent: Eisenmenger.

5. Discuss / approve payment of Aquatic Design invoice for pool design - \$231,223.20 – A motion was made by Reigle and seconded by Bode to approve the payment of \$231,223.20 to Aquatic Design for the pool design to date. The motion carried on the following roll call vote: Yeah: Bode, Reigle, Nolan Nay: None. Absent: Eisenmenger.

6. Discuss/approve Resolution #901 – a resolution limiting the purchase authority. A motion was made by Bode and seconded by Reigle to approve Resolution #901 – a resolution limiting the purchase authority. The motion carried on the following roll call vote: Yeah: Bode, Reigle, Nolan Nay: None. Absent: Eisenmenger.

7. Discuss/approve Resolution #902 – a resolution approving an Accounting capitalization policy. A motion was made by Reigle and seconded by Nolan to approve Resolution #902 – a resolution approving an Accounting capitalization policy. The motion carried on the following roll call vote: Yeah: Bode, Reigle, Nolan Nay: None. Absent: Eisenmenger.

8. Discuss/approve the lease agreement with Mitchel Equipment for a skid loader -\$3200 per year – A motion was made by Nolan and seconded by Bode to approve the agreement with Mitchel Equipment for a skid loader for \$3200 per year. The motion carried on the following roll call vote: Yeah: Bode, Reigle, Nolan Nay: None. Absent: Eisenmenger.

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9. Executive Session – personnel . A motion was made by Reigle and seconded by Bode to go into executive session at 7:44 p.m. to discuss personnel. The motion carried on the following roll call vote: Yeah: Bode, Reigle, Nolan Nay: None. Absent: Eisenmenger. A motion was made by Reigle and seconded by Bode to come out of executive session at 8:07 p.m. The motion carried on the following roll call vote: Yeah: Bode, Reigle, Nolan Nay: None. Absent: Eisenmenger. No action was taken.

A motion was made by Bode and seconded by Nolan to adjourn the meeting. Meeting adjourned.

Mayor

Attest:

I, the undersigned Clerk, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council and that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and available for public inspection at the office of the City Clerk, that such subjects were contained in the agenda for a least twenty-four hours prior to said meeting, that at least one copy of all reproducible material discussed at the meeting was available for public inspection within 10 working days and prior to the next convened meeting of the body; and that all news media requesting notification of the time and place of the said meeting were informed.

City Clerk

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City of Humphrey
Resolution No. 901

A Resolution limiting the purchasing authority of Department heads and personnel of the City of Humphrey, adopting a policy to determine capitalized purchases.

WHEREAS, the City of Humphrey adopts an annual budget and the City Council approves all claims drawn on the City Treasury, and

WHEREAS, at times Department heads and various Boards in the City are unsure as to whether or not they should have advanced approval before ordering supplies and equipment including budgeted and non-budgeted items, and

WHEREAS, the City of Humphrey wishes to adopt this Resolution to clarify and set forth certain policies governing the advanced order of supplies and equipment.

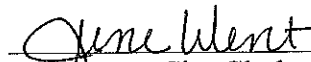
WHEREAS, the City of Humphrey wishes to adopt this Resolution to determine capitalized purchases. Any purchase, donated assets, including improvements that significantly extend the life of the assets, that have an estimated life of more than one year and a cost of \$5000 for water and sewer departments, such assets shall be added to the depreciation schedule of the City of Humphrey and amortized over the determined useful life of the asset.

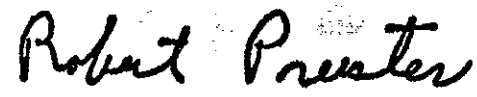
THEREFORE, BE IT RESOLVED, by the Mayor and City Council for the City of Humphrey, Nebraska that effective immediately the City Council shall authorize ALL purchases not approved in the budget or in excess of \$5000 in the water and sewer departments. Exempt for all Departments are purchases or services made by contracts that have been approved by the Mayor and City Council. Example – Purchase Power Contract or Purchase Water Contract. Contract purchases may be paid prior to City Council meeting.

BE IT FUTHER RESOLVED, that purchases may not be split by multiple invoices to avoid approval by the Mayor and City Council. All non-budgeted expenses and any budgeted expenses in excess of the budgeted amount shall require advanced approval by the Mayor and City Council.

RESOLUTION PASSED AND ADOPTED this 18th day of April, 2022.

Attest:


June Went, City Clerk


Robert Preister, Mayor

City of Humphrey
Resolution No. 902

Accounting Capitalization Policy for the City of Humphrey.

1. This accounting capitalization policy is effective as of October 1, 2021 and treats as an expense for non-tax purposes:

(a) The amount paid for property that does not exceed \$5000 per invoice (or per item as substantiated by the invoice); or

(b) The amount paid for property with an economic useful life of 12 months or less.


2. Pursuant to this policy, the amounts described in (1) above will be treated as an expense on the books and records.

RESOLUTION PASSED AND ADOPTED this 20th day of December, 2021.

Attest:



June Went, City Clerk



Robert Preister, Mayor